

Application Content Checklist
MINI GRANTS Program

Version 11.0, July 5, 2021

Mandatory at the time of Submission of the Application	
Application Documentation	To be submitted in
Applicant Statement in Serbian – filled out electronically via IF online application portal	filled out electronically via IF online application portal
Business Plan	IF online application portal
Project Budget	IF online application portal
Project Presentation	IF online application portal
Environmental Management Documentation	To be submitted in
Environmental Screening Questionnaire (ESQ) (signed)	IF online application portal
CVs of Key Personnel Engaged on the Project	To be submitted in
CVs of the key personnel engaged in the project – maximum 5 CVs (in English)	IF online application portal
Financial Documentation	To be submitted in
Financial statements of the Company for the previous business year, if applicable	IF online application portal

REMINDER: Please do not forget to click the “SUBMIT” button on the IF Portal in order to officially submit your project before the expiration of the deadline for the public call as defined by the Innovation Fund.

At the Time of Project Evaluation (only when requested by IF)	
Additional Documentation	To be submitted in
Other (only when requested)	IF online application portal
<u>Prior to Signing of the Financing Agreement (if Financing is Approved)</u>	
Additional Documentation	To be submitted in
Environmental Management Plan (EMP) (where applicable and only when requested)	IF online application portal
Proof that the Awardee is listed in the Register of Tenderers in the Serbian Business Registers Agency	IF online application portal
Bank Agreement on opening project bank account	IF online application portal
Other (only when requested)	IF online application portal