



## Application Content Checklist

Version 7.0, March 28, 2019

<b><u>Mandatory at the time of Submission of the Application</u></b>	
<b>Project Proposal Documentation</b>	<b>To be submitted in</b>
Applicant Statement (signed and stamped)	IF online application portal
Business Plan	IF online application portal
Project Budget	IF online application portal
Project Presentation	IF online application portal
<b>Environmental Management Documentation</b>	<b>To be submitted in</b>
Environmental Screening Questionnaire (ESQ)	IF online application portal
<b>CVs of Key Personnel Engaged on the Project</b>	<b>To be submitted in</b>
CVs of the key personnel engaged in the project - maximum 5 CVs (in English)	IF online application portal
<b>Financial Documentation</b>	<b>To be submitted in</b>
Financial statements for the current year, where applicable	IF online application portal

**REMINDER: Please do not forget to click the "SUBMIT" button on the IF Portal in order to officially submit your project before the expiration of the deadline for the public call as defined by the Innovation Fund.**

<b><u>At the Time of Project Evaluation (only when requested by IF)</u></b>	
<b>Additional Documentation</b>	<b>To be submitted in</b>
Environmental Management Plan (only when requested from preselected Applicants)	IF online application portal
Other (only when requested)	IF online application portal
<b><u>Prior to Signing of the Financing Agreement (if Financing is Approved)</u></b>	
<b>Additional Documentation</b>	<b>To be submitted in</b>
Latest bank statement with dedicated bank account number	IF online application portal
Employment contracts	IF online application portal
Other (only when requested)	IF online application portal