

REPUBLIC OF SERBIA
SERBIA RESEARCH, INNOVATION AND TECHNOLOGY TRANSFER PROJECT
Grant No. EC TF 019226

REQUEST FOR EXPRESSIONS OF INTEREST FOR
INDIVIDUAL CONSULTANCY SERVICES

INNOVATION VOUCHER SCHEME DESIGN EXPERT (SHORT-TERM CONSULTANT)

The Republic of Serbia has received a Grant from European Union Instrument for Pre-Accession (IPA), administered by the World Bank (WB) toward the cost of the Serbia Research, Innovation and Technology Transfer Project (SRITTP) and intends to apply part of the proceeds to payments for individual consultancy services under this Project.

The Innovation Fund (IF) needs to engage one individual Innovation voucher scheme design Expert (short-term consultant).

Background

A Technology Transfer Facility (TTF) has been established at the IF to support the four existing Technology Transfer Offices (TTOs) at the Universities of Belgrade, Novi Sad, Nis and Kragujevac and other stakeholders in identifying research with commercial potential. The objective of the TTF is two-fold: (1) to monetize the inventions from research institutes and universities (principally from the four TTOs) and (2) to help the staff at the TTOs gain further expertise in commercialization through practical experience. The TTF team consists of the Lead Transactions Specialist, Business Operations Specialist and the full-time engaged Technology Transfer Coordinator. Furthermore, the TTF team needs additional expertise from Innovation voucher scheme design expert (Consultant). Consultant is expected to provide advice and assist in designing the scheme of innovation vouchers (IV) for innovative small and medium size enterprises (SME) to be used to cover costs of research development innovation (R&D) services provided by the R&D sector in Serbia.

Objective of the Assignment

Following a preliminary analysis of the innovation ecosystem in Serbia, the Consultant will be invited to provide an action plan for introducing the IV scheme in the framework of the TTF program. In addition, the Consultant is expected to design procedures and draft necessary documentation for implementation of the IV scheme, including the schedule of activities until the launch of the scheme, envisaged in November/December of 2017.

Scope of Work

The specific functions and responsibilities of the Consultant will include but will not be limited to the following:

- Draft the outline of the IV scheme covering IV evaluation, implementation, completion and impact assessment stages;
- Set up procedures necessary for the deployment and implementation of the IV scheme;
- Create necessary set of application documents and design monitoring and controlling mechanisms to be used by the IF;
- Support TTF coordinator in any activities within the scope of the assignment.

Experience and Qualifications

The Consultant shall have the following qualifications and experience:

- University degree in science or engineering;
- Excellent spoken and written English language skills;
- Experience with IV scheme, preferably in the Western Balkans region.

Additionally, the following qualifications will be considered a plus:

- Experience in implementation of IV schemes;
- Knowledge of Serbian and Western Balkan SME and RDI environments.

Timing and Duration

The assignment is envisaged to start in August/September 2017, and last until the expected SRITTP closing date, January 31, 2018. Up to 5 trips to Serbia/Belgrade are expected where the Consultant would use up to 10 man days. The Consultant is expected to be available to telecommute with all relevant parties when necessary.

The IF now invites eligible individual consultants to indicate their interest in providing the services. Interested and eligible individual consultants for this position should send expression of interest, together with information on relevant experience and CV, by e-mail to the contact information listed below.

The following selection criteria with corresponding points will be used for the evaluation procedure:

Specific experience relevant to the assignment	40 pts
Qualifications and competence relevant to the assignment	60 pts

The individual consultants will be selected in accordance with the procedures set out in the World Bank's [Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers January 2011 Revised July 2014.](#)

Expressions of interest must be delivered by **August 08, 2017, 12:00 Noon, local time.**

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