

Application Content Checklist
MINI GRANTS Program

Version 13.0
 September 15, 2022

All documentation is submitted via IF online portal.

Mandatory at the time of Submission of the Application
Application Documentation (using predefined document templates)
Applicant Statement: Each registered project will automatically receive on the IF portal a predefined Applicant Statement document which the Applicant must read and agree to.
Business Plan
Project Budget
Project Presentation
Environmental Management Documentation
Environmental Screening Questionnaire (ESQ) (signed)
CVs of Key Personnel Engaged on the Project
CVs of the key personnel engaged in the project – maximum 5 CVs (in English)
Financial Documentation
Financial statements of the Company for the previous business year, or current year if applicable

REMINDER: Please do not forget to click the “SUBMIT” button on the IF Portal in order to officially submit your project before the expiration of the deadline for the public call as defined by the Innovation Fund.

Prior to Signing of the Financing Agreement (if Financing is Approved)
Proof that the Awardee (for teams) has established a company at the Serbian Business Registers Agency
Proof that the Awardee is listed in the Register of Bidders at the Serbian Business Registers Agency
Bank Agreement on opening project bank account
<i>De minimis</i> state aid statement
Environmental Management Plan (EMP) (where applicable and only when requested)
Other (only when requested)