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| **Interim REPORT #[Insert number]**  Reporting period: [dd.mm.yyyy. – dd.mm.yyyy.]  Delivery date: [dd.mm.yyyy.] |

|  |  |
| --- | --- |
| **Title of the Project:** |  |
| **Project ID:** |  |
| **Principal Inventor name:**  **Signature** |  |
| **Applicant (R&D Institution):** |  |

1. **Executive summary (200 words max)**

Please provide a concise summary of the project task activities in this quarter, including any notable positive or negative events and outcomes. All tasks undertaken in the quarter, as identified in the project plan document, should be briefly addressed in this section.

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| **Write here…** |

1. **Project progress**

Please describe progress of the activities as listed in the approved Application. Describe only activities that were scheduled in the quarter that this report is related to.

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Activity description** | **Activity progress description (brief description of the status)** | **Barriers for completing the activity** |
| **1.** | **Mentor selection** |  |  |
| **2.** | **IP ownership** |  |  |
| **3.** |  |  |  |
| **4.** |  |  |  |
| **5.** |  |  |  |
| **6.** |  |  |  |
| **7.** |  |  |  |
| **9** |  |  |  |

1. **Status of IP ownership**

Briefly describe the ownership structure of the IP created during the project, list the owners and authors/inventors. Give details about the progress of this task.

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| **Write here…** |

1. **Please explain in max 200 words the Plans for the next period.**

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| **Write here…** |

1. **Revised activity plan**

Please fill in the revised dates of the planned activities, if you expect that original activity plan is not going to be achieved. Provide justification for any changes below the table. If no changes are foreseen, leave the table below empty.

|  |  |  |  |
| --- | --- | --- | --- |
| **Nr.** | **Activity** | **Duration  From - to** | **New Duration**  **From - to** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |
| 6 |  |  |  |
| 7 |  |  |  |

1. **Anexes**

Please attach the PDF formats of Ownership documents and Invoices for bills of specific costs together with this Report.